



Butte Falls School District #91

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OFFICIAL MINUTES OF SCHOOL BOARD MEETING

MONDAY OCTOBER 15, 2018

DATE/TIME/PLACE: A meeting of the School Board of Butte Falls School District 91 was held on Monday October 15, 2018 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, OR.

ROLL CALL: Stephanie Pitts, Steve Nelson, Aaron Worman. Absent: Dan Murphy

ADMINISTRATION: Dr. Phil Long, Dianne Gorman

SECRETARY: Julie Freeman

PUBLIC: Brandon Lee, Roni Burg

CALL TO ORDER: Board Chair Stephanie Pitts called the meeting to order at 6:02 p.m.

PLEDGE OF THE ALLEGIANCE: Mrs. Pitts led the Pledge of the Allegiance.

APPROVE AGENDA: Agenda adjustments - Remove:
Darwin Moore M.S.G.B.B. Coach & Efrain Palomares M.S.B.B.B. Coach
Agenda adjustments - Add:
Efrain Palomares H.S.B.B.B. Assistant Coach & Alyssa Dunham H.S.G.B.B. Coach

Mr. Worman made a motion to approve the agenda as amended. Mr. Nelson seconded. 3 aye votes, 0 opposed.

CONSENT AGENDA/ MINUTES: Mr. Nelson made a motion to approve the minutes of the September 17, 2018 meeting. Mr. Worman seconded. 3 aye votes, 0 opposed.

SUPERINTENDENT UPDATES: Audit Presentation - Dr. Long introduced Brandon Lee of Neuner Davidson & Co. Mr. Lee stated that the audit went well and encouraged board members to ask questions or contact him later if they had any questions. He led the board through the audit report, highlighting specific pages that he thought may be of interest to the school board. Mr. Lee stated that the ending balance for the district was \$584,759 which is at 20%. Mr. Lee explained that a general rule of thumb is ending balance should be at 10% - 17%, and that although 20% is good, it is not excessive. Mr. Lee spoke about the transfer to the food service program. Dr. Long shared that although we do not get 100% reimbursement, the free lunch and breakfast program is an enticement to our school and community.

Mr. Lee shared the importance of internal controls and especially in the student body funds. He also shared his experience in visiting the N.R.C. and complimented the district on its efforts to create a Natural Resource Learning Center.

Superintendent Report: Dr. Long reported that the ending enrollment for September was holding at 219 students. He also reported that the Seismic Project was wrapping up still working on the drain system, the gym floor and the bleachers.

Mr. Nelson asked about the new logo on the gym floor. He asked why the board was not included in the changing of the logo. Mrs. Gorman stated that there was an extremely short timeline to come up with a simple and quick design for the overlay process. She shared that students were included in the design decision.

Dr. Long also shared that the new bus loading zone stop was going well and that Mr. Gorman would be putting in a new gate in the near future. He also shared that he would be contacting the county about making some changes to the bus-loading zone area.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification about a few of the expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken shared the financial summary with the board. She shared that there were no significant items to report.

CHARTER SCHOOL/
STAFFING UPDATE:

Mrs. Gorman gave a full report on the events, clubs and activities that are going on with Butte Falls School District.

ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT:

Dr. Long shared the Annual Report to the Legislature on English Language Learners from the Oregon Department of Education and stated that the link was on our website. Mrs. Freeman stated that the Title budget narratives had been submitted and approved.

BUTTE FALLS
CHARTER
SCHOOL/NATURAL
RESOURCE CENTER:

Dr. Long shared they would be finishing up the planting of the milkweed. Mr. Nelson provided maps showing the drainage area of the NRC area.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

No report due to Mr. Murphey's absence.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: OSBA Elections - Dr. Long shared highlights of the regional meeting, along with the candidates running for the OSBA board position.
Mr. Nelson made a motion to elect Craig Pruitt for the position. Mr. Worman seconded. 3 aye votes, 0 opposed.

New Hires: Bryan Wood - H.S. Boys Basketball
Efrain Palomares - H.S. Boys Basketball Assistant
Adrienne Wood - H.S. Girls Basketball
Alyssa Dunham - H.S. Girls Basketball Assistant
Lawrence Wetjen - Chess Club Coach

Mr. Nelson made a motion to hire the above positions. Mr. Worman seconded. 3 aye votes, 0 opposed.

ANNOUNCEMENTS
AND COMMENTS

FROM THE BOARD: Mr. Nelson stated that he would like to see some improvement to the boy's bathroom at the high school. He shared pictures of some nicer restrooms as an example. Dr. Long stated that he would do an assessment of the restrooms.

ADJOURNMENT: With no further business, the regular meeting was adjourned at 8:32 p.m.

Board Chair

Board Secretary

Date

Date